

Global Innovation Race Policies and Guidelines 2026

1. Introduction

Welcome to the Global Innovation Race (GIR) Summer Program. The health, safety, and well-being of every participant—including participants, staff, and partners—is our foremost priority. This document, the GIR Policies and Guidelines 2026, serves as a comprehensive guide outlining the protocols and standards we uphold to ensure all program activities are carried out in a secure and meaningful environment. We are committed to providing an exceptional and inclusive experience that respects and values the cultural and religious diversity of all participants. These guidelines cover essential areas such as supervision ratios, emergency protocols, health and safety measures, staff requirements, and our commitment to equality and inclusion for all, including those with disabilities. All participants and affiliated partners must adhere to these policies to maintain the highest standards of safety and professionalism throughout the program.

2. Legal and Administrative Policies

This section outlines the legally binding requirements and administrative protocols necessary for enrollment and participation, including mandatory forms, media usage rights, and communication policies.

2.1 Mandatory Forms

The following forms are mandatory for participation. **These forms will be provided to registered participants closer to the event date for completion.**

- Allergy and medical forms
- Consent form
- University waiver and forms
- Accommodation forms

2.2 Communication with Instructors

All communication between participants and GIR instructors or staff members must be conducted exclusively through the channels specified during the registration process.

Under no circumstances is your participant(s) to provide or attempt to provide personal contact information to GIR instructors or staff members or to ask for an instructor's or staff member's personal contact information. GIR reserves the right to terminate without refund a participant's participation in such instances. If you become aware of any inappropriate contact, please contact gir@innovationrace.global with POSSIBLE INAPPROPRIATE CONDUCT in the subject line.

2.3 Media Release

You authorize Global Innovation Race to take photos, images, video recordings, and/or audio recordings of yourself and/or your participant(s), and that such content may be used by GIR for instructor training/auditing purposes and in promotional and marketing materials. You agree that all images, testimonials, photos, video, and audio taken at or in connection with GIR are owned solely and exclusively by Global Innovation Race. Please contact Global Innovation Race at gir@innovationrace.global if you wish to have a photo/video of you or your participant(s) removed.

2.4 Proprietary Rights

You are granted a revocable, non-sublicensable, non-transferable license only for the limited purpose of your participant(s) accessing Services for educational or training purposes. Neither you nor your participant(s) may reproduce, duplicate, copy, sell, trade, or resell the Services (i.e., course materials, course content) for any purpose or on any on or offline platform. You are strictly prohibited from recording online classes no matter the intended purpose.

3. Health, Safety, and Supervision

The health and safety of all participants and staff members are of utmost importance.

3.1 Day Participant Check-In and Check-Out

All day-only participants must be checked in and out daily by a parent, guardian, or authorized representative. A sign-in and sign-out sheet will be provided and must be used. Participants will be released only to authorized persons listed on the registration form.

3.2 Participant Supervision

GIR maintains a strict adult-to-participant ratio according to the group age.

Supervision Ratios for Day and Overnight Camp:

Camper Age	Number Staff	Overnight Campers	Day-only Campers
5 years and younger	1	5	6
6-8 years	1	6	8
9-14 years	1	8	10
15-18 years	1	10	12

Activities involving minors will follow the “rule of three,” i.e. at least three people will be present in all programmatic and planned aspects of the activity.

3.3 Staff Requirements

GIR is committed to employing highly qualified staff who undergo rigorous screening and training to ensure the safety and professionalism of the program environment.

- Mandatory **Criminal Records Check** (history, references).
- First Aid training.
- Child Safeguarding Training (reporting child abuse/neglect).

3.5 Residential Overnight Safety

All residential safety procedures and guidelines, including the Dormitory Rules and Guidelines, are detailed in Appendix B of this document. All participants are expected to comply fully with these rules to ensure a safe and respectful living environment.

3.6 Communicable Disease Prevention

Protocols include:

- **Physical Distancing:** Ideally 6 feet apart.
- **Hand Hygiene:** Frequent washing (20 seconds) and use of sanitizer.
- **Health Screenings:** Symptom and temperature checks before entry.
- **Isolation and Quarantine:** Plan in place for ill or exposed individuals.

4. Emergency and Conduct Policies

4.1 Reference to Code of Conduct

All participants are required to adhere to the full Code of Conduct, detailed in Appendix A of this document, which prioritizes Respect, Collaboration, Integrity, Responsibility, and Safety.

4.2 Expulsion or Dismissal from GIR Programs

Failure to adhere to the code of conduct may result in disciplinary action, up to and including dismissal from the program without refund. Conduct leading to expulsion includes, but is not limited to: Drug/alcohol/tobacco use, bullying/violence, and damage to property.

4.6 Personal Items, Damage to Property, and Illegal Substances/Weapons

You and your participant(s) are responsible for personal items and the cost of repairing/replacing any damaged GIR equipment. If illegal substances or weapons are reasonably suspected, the participant(s) will be subjected to search and seizure. If found, the participant(s) will be expelled and law enforcement may be called.

5. Inclusion and Program Philosophy

5.1 Equality and Inclusion (Cultural and Religious Practices)

We are committed to promoting cultural and religious sensitivity, ensuring all participants have equal opportunities and a welcoming environment to express their identity.

5.2 Meals

We will make every effort to accommodate dietary needs and preferences, including providing vegetarian, vegan, and halal options whenever possible, ensuring meals are culturally appropriate and inclusive.

5.3 Inclusion and Accessibility

We are committed to providing an inclusive and accessible program for all participants, including those with disabilities (physical, sensory, and cognitive). We will work with participants to determine their needs and provide appropriate accommodations and support (e.g., accessible transportation, housing, and activities).

Appendix A: Code of Conduct

To ensure a positive and enriching experience for all participants, we expect everyone to adhere to the following code of conduct:

- **Respect:** Treat all participants, chaperones, program staff, and members of the UC Berkeley community with courtesy and respect, regardless of their background, nationality, or beliefs.
- **Collaboration:** Actively participate in team activities, share your ideas, and support your fellow team members. Embrace the opportunity to learn from diverse perspectives.
- **Integrity:** Maintain honesty and academic integrity in all your work. Plagiarism or any form of cheating will not be tolerated.
- **Responsibility:** Be responsible for your belongings and actions. Adhere to program schedules and instructions.
- **Safety:** Prioritize your safety and the safety of others. Follow all safety guidelines provided during activities and tours. Report any concerns or incidents to a chaperone or program staff immediately.
- **Campus Rules:** Respect the rules and regulations of the campus and the residential facilities. Leaving the campus grounds **without explicit staff permission is strictly prohibited.**
- **Communication:** Communicate any needs or concerns promptly to your chaperones or program staff.
- **Active Participation:** Engage fully in all program activities, workshops, and discussions. Your active participation is key to a successful experience.
- **Appropriate Behavior:** Refrain from any behavior that could be disruptive, offensive, or harmful to others or the program. This includes, but is not limited to, bullying, harassment, and the use of illegal substances.
- **Technology Use:** Use technology responsibly and respectfully. Be mindful of noise levels when using electronic devices in shared spaces.

Failure to adhere to this code of conduct may result in disciplinary action, up to and including dismissal from the program.

Appendix B: Dormitory Rules and Guidelines

1. **Lights Out:** All lights must be turned off by 10 PM to ensure a healthy sleep schedule and a peaceful environment for all residents.
2. **Drug and Alcohol Policy:** The possession, consumption, or distribution of any illegal drugs or alcohol is strictly prohibited within the dormitory and on campus grounds.
3. **Shower Time:** To ensure that all residents have access to the shared bathroom facilities, it is recommended that showers be limited to 10 minutes per person. Please be considerate of others waiting to use the facilities.
4. **Room Assignments:** Students are not permitted to switch rooms without prior approval from the dormitory administration. Room assignments are final and must be respected.
5. **Respect Your Roommate:** Always treat your roommate with respect and consideration. Be mindful of their personal space, belongings, and study habits. Maintain open communication and address any concerns or conflicts in a mature and respectful manner.
6. **Quiet Hours:** Quiet hours are enforced from 9:00 PM to 7:00 AM. Please keep noise levels to a minimum during these times to ensure a sleep environment for all residents.
7. **Cleanliness:** Residents are responsible for maintaining the cleanliness of their rooms and shared living spaces. Regular room inspections will be conducted to ensure compliance with health and safety standards.
8. **Visitor Policy:** Participants are permitted to visit other participants' rooms **before quiet hours**, provided the **room door remains open**. Overnight guests are not permitted without prior approval from the dormitory administration.
9. **Reporting Concerns:** If you have any questions, concerns, or issues, please do not hesitate to reach out to your group chaperone or resident assistant. They are available to provide support and assistance throughout your stay.

Appendix C: Chaperone Responsibilities

Chaperones play a crucial role in ensuring the safety, well-being, and positive experience of the students under your care. Chaperones responsibilities include:

1. **Supervision:** Provide constant supervision and guidance to the students, ensuring they adhere to the program's rules, regulations, and schedule.
2. **Emergency Response:** Be prepared to respond to any emergency situations, including medical emergencies, safety concerns, or natural disasters. Keep your phone on and accessible at all times in case of an emergency.
3. **Communication:** Maintain open lines of communication with students. Regularly check in with students to address any concerns or questions they may have.
4. **Enforcing Rules:** Enforce the program's rules and guidelines, including but not limited to curfew, lights out, and the prohibition of drugs and alcohol. Address any violations promptly and appropriately, and report serious incidents to the program staff.
5. **Conflict Resolution:** Mediate and resolve any conflicts that may arise among students, promoting a respectful and inclusive living environment.
6. **Health and Safety:** Monitor the health and well-being of the students, including ensuring they receive proper nutrition, adequate sleep, and medical attention when needed. Be aware of any allergies, dietary restrictions, or pre-existing medical conditions of the students under your care.
7. **Mentorship:** Serve as a positive role model for the students, offering guidance, support, and encouragement throughout their stay at UC Berkeley.
8. **Activity Supervision:** Accompany and supervise students during optional activities, ensuring their safety and adherence to program rules.
9. **Documentation:** Maintain accurate records of any incidents, disciplinary actions, or medical issues that occur during the program.
10. **Confidentiality:** Respect the privacy and confidentiality of the students, only sharing sensitive information with authorized personnel as necessary.